

Appendix VI Requirements for Certification by AOD Reciprocity

The SCAADAC Certification Commission will accept without prejudice the following certifications and upon verification of the applicant's education, clinical supervision hours and passing scores on accepted written and oral examinations will award the applicant with the appropriate South Carolina Addictions Counselor Certification.

- Applicant must submit proof of current certification/licensure as follows:
 - NCAC I, II or MAC;
 - ICRC clinical counselor certification; or
 - Any State Addictions Certification or License that utilizes either the NAADAC or ICRC written exam.

- Completed application for certification*
*(*Include written request for reciprocity)*

- Check made payable to SCAADAC for \$150 if sent with a copy of a valid NAADAC membership card or \$200 non-refundable application fee

- Requested transcript(s) sent directly to the South Carolina Association of Alcohol and Drug Abuse Counselors from college, university or training institution. Other education hours must be listed on the Education Verification Form with copies of certificates and/or other verification attached.

- Documentation of eligibility for certification:
 - 2 years or 4000 hours experience in the past five years for CAC I*
 - 4 years or 8000 hours experience in the past five years for CAC II*
*(*Work experience must be verified by current and/or previous employers on official letterhead and should specify dates of employment, full-time or part-time status, job title and that job duties were in core functions of addictions counseling.)*
 - 270 clock hours training in the counseling core functions for CAC I
 - 450 clock hours training in the counseling core functions for CAC II

- *Evaluator's Statement requested from a co-worker who must be certified in addictions (2 pages)
- *Evaluator's Statement requested from a current supervisor who must be certified in addictions (2 pages)
*(*These forms must be mailed directly to SCAADAC.)*

- Official job description for present position enclosed *(must be signed by applicant and employer)*

- Read the Code of Ethics provided in this manual. Sign the Affirmation of Code of Ethics and Assurance and Release as provided in this application.

- Proof of having passed a written exam (official test scores)

- Proof of having passed an oral exam

If the applicant cannot document having passed an oral exam, then the following items must be submitted and a SCAADAC oral interview passed:

- Narrative Philosophy of Addictions Treatment enclosed

- Sample Case File